



## APPLICATION FOR EMPLOYMENT

### Centre County Youth Service Bureau

325 West Aaron Dr.

State College, PA 16803

Phone: 814-237-5731 Fax: 814-237-2228

Raelee Hulek, HR Director: rhulek@ccysb.com

The Centre County Youth Service Bureau supports equal opportunity and prohibits employment and service discrimination against individuals on the basis of age, race, color, sex, religion, national origin, political affiliations or beliefs, sexual orientation, or disability status

Position or Program Applying For: \_\_\_\_\_

Application Date: \_\_\_\_\_ Referral Source: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
# Street Apt. #  
City State Zip Code

Telephone Number(s): \_\_\_\_\_

Email Address: \_\_\_\_\_

Are you over 21 years of age?  yes  no

Have you applied for a position with us in the past?  yes  no

If so, state program and date applied: \_\_\_\_\_

Have you been employed with us in the past?  yes  no

If so, state program and dates employed: \_\_\_\_\_

Do you have access to a car?  yes  no

Does this car have auto insurance?  yes  no

Desired Salary: \_\_\_\_\_ Date available to start employment: \_\_\_\_\_

#### Available Times to Work (please check all that apply):

\_\_\_\_\_ Full Time  day  evening  overnight

\_\_\_\_\_ Part Time  day  evening  overnight

\_\_\_\_\_ Relief Work (as needed based on shift availability)

## EDUCATION

SCHOOL	NAME AND ADDRESS OF SCHOOL	COURSE OF STUDY	YEARS COMPLETED	DIPLOMA / DEGREE
High School				
Undergraduate College				
Graduate / Professional				
Other (Specify)				

## WORK EXPERIENCE – Begin with present or most recent job.

Employer Name:	
Address:	
Telephone Number(s):	
Supervisor in Charge:	May we contact? <input type="checkbox"/> yes <input type="checkbox"/> no
Dates Employed:	Position Held:
Duties Performed:	

Employer Name:	
Address:	
Telephone Number(s):	
Supervisor in Charge:	May we contact? <input type="checkbox"/> yes <input type="checkbox"/> no
Dates Employed:	Position Held:
Duties Performed:	

Employer Name:	
Address:	
Telephone Number(s):	
Supervisor in Charge:	May we contact? <input type="checkbox"/> yes <input type="checkbox"/> no
Dates Employed:	Position Held:
Duties Performed:	

## SPECIALIZED EXPERIENCE AND/OR TRAINING

Please list any experience and/or training, including volunteer work, which you feel would be beneficial to you in working with the Youth Service Bureau.


## GENERAL INFORMATION

What are your primary reasons for applying for this position?


YSB operates on the Core Values of Professionalism, Integrity, Respect, and Safety. Please describe how your strengths would align with our values.


Describe any areas in which you would need training in order to effectively fulfill this job.


Have you ever been convicted of a misdemeanor or felony crime?  yes (please describe below)  no


**REFERENCES** – Include name, relationship (professional/academic), email address or phone number

1.
2.
3.

I certify that the information provided to you in this application is true to the best of my knowledge.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_